



Town of West Newbury

Town Office Building - 381 Main Street
West Newbury, Massachusetts 01985

DEMOLITION SIGN-OFF SHEET

(Sign-off Sheet must be attached to a Building Permit Application)

Street Address _____

Map/Lot# _____

112.1 Service connections: Before a *building* or *structure* is demolished or removed, the owner or agent shall notify all utilities having service connections within the *structure* such as water, electric, gas, sewer and other connections. A permit to demolish or remove a *building* or *structure* shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner. All debris shall be disposed of in accordance with 780 CMR 111.5 and 5111.5.

For the above described property the following action was taken:

- At least one week prior to the commencement of the demolition, Applicant shall deliver written notice of such work to the owner of each potentially affected adjoining lot, building or structure.
- Applicant shall notify Newbury Police and Fire Departments of demolition no less than 48-hours prior to commencement of work.
- Plumbing permit pulled in accordance with 248 CMR 10.04(9)(b) Permit # _____
- Water Shut Off? Provider notified and Release obtained? Y or N
- Sewer Disconnected? Provider notified and Release obtained? Y or N
- Gas Shut Off? Provider notified and Release obtained? Y or N
- Electric Shut Off? Provider notified and Release obtained? Y or N
- Rodent Control Report from a qualified professional attached Y or N
- Conservation approval received if applicable? Y or N/A
- Asbestos – Owners/operators are required to have the affected facility or part of the facility where the demolition or renovation operation is to occur thoroughly inspected for the presence of asbestos. Abatement Report from qualified professional attached Y or N
- Pest Abatement Form attached? Y or N

All releases and reports must be signed by an authorized representative and attached.

Dig Safe # _____ Waste Location _____

Signature

Date

**West Newbury Demolition Permit Review Form
Supplementary Application to Demolish a Building**

Date: _____

Property Information

Year Building Constructed: _____

Address of Building(s) to be Demolished: _____

Owner of Record

Name: _____

Mailing Address: _____

Phone: _____

E-mail: _____

Reason for demolition: _____

Please attach photos of each side of the structure and of each room within the structure as well as Assessor's field card.