

West Newbury Bicentennial Committee Minutes

August 13, 2019

The meeting was called to order at 6:00 pm in the Second Floor Meeting Room. Committee members present: KC Swallow, Steve Swallow, Greg Garnache, Judy Gregg, Krystelle Griskiewicz, Jocelyn Fassett, Cindy Sauter.

The minutes of the meeting of July 25, 2019 were approved as submitted

New Business

West Newbury Day at Fenway Park

- Sale of unsold tickets: Steve reported that all unsold Fenway Park tickets were sold on Stubhub.
- Refunds for bus: one refund for the bus was approved.
- Refunds for unused tickets: There were three parties that were unable to make it to the event; refunds were approved, and the tickets were sold on site at the game.

Old Business

Budget Update

- Judy shared a detailed report on budget items. The Committee reviewed outstanding items yet to be paid.
- The Committee unanimously voted to donate the Giant Jenga game from Field Day to the Page School After School Program.
- The Committee brainstormed new locations around town for the sales of WN note cards.

Letters of Appreciation

Judy presented a draft letter of appreciation to donors, sponsors, volunteers and town employees. The Committee reviewed minor changes and approved the letter as amended.

Mill Pond Table Project

Ryan Goodwin said that he could assist with manpower to build tables if the Mill Pond Table Project is approved. Krystelle presented pricing and pictures of possible benches / tables. Handicapped accessible seating is also available. The Committee will continue discussing options and approvals with the town.

Closing Ceremony

The closing ceremony will take place on October 20th. The Committee discussed hiring Long Hill to supply harvest-related snacks and drinks at Mill Pond. Cindy suggested doing a slide show the pictures taken at the various events. Steve made a motion that Krystelle research pricing for 2 ADA tables and 2 benches with arms, and 4 flat benches. The motion carried unanimously. The Committee will reconvene to discuss the Mill Pond project in one week. Steve will check with Mill Pond to see if the facility can be used for the closing ceremony. Cindy will do publicity for the event – free cider and donuts, viewing of event pictures, closing ceremony plans.

The next meeting is scheduled for August 20.

The meeting adjourned at 7:35 pm.

Respectfully submitted, Cindy Sauter