

West Newbury
Affordable Housing Trust Meeting Minutes

Date: May 17, 2023
Time: 6:07pm
Location: First Floor Hearing Room, Town Office Building
Members Present: Wendy Reed, Deb Hamilton, Donna Garcia, Karen Holmes, Pam Shaffer,
Kevin Bowe, Angus Jennings
Members Absent: Derek Mitchell
Other Attendees: Sue Brown (Town Planner)

- A. Review of April minutes and Financials
 - 1. Minutes approved by Karen Holmes and seconded by Kevin Bowe
 - 2. Donna clarified her role as Treasurer. She will be meeting with the Town Accountant to discuss town accounting procedures and other training.

- B. Housing Production Plan Update
 - 1. Discussed Small Grant Program and Application.

- C. Short/Long Term Planning and Assignments
 - 1. North Shore Home Consortium
 - 2. Future of All Saints Church
 - 3. Pursue meetings with North Shore HOME Consortium, Nbpt Housing Authority and Habitat for Humanity.

- D. Town Meeting Follow up
 - 1. Deb's presentation to the Town was clear, concise, and well received. Passed by Town.

Meeting adjourned at 7:15. Moved by Wendy Reed with second by Karen Holmes
Next meeting June 14, 2023 at 6pm.